

# **GARWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

## **MINUTES FOR FEBRUARY 1, 2023**

### **1. ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING LAWS**

Adequate notice of this meeting was provided to the Union County Hawk advertised on January 3, 2023. Notification was sent to the Star-Ledger, and is posted on the Municipal website, the Municipal public bulletin board and filed in the office of the Municipal Clerk. Notification informed the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975)

### **2. CALL TO ORDER**

Mr. James Hart, the current President of the Board, called the meeting of the Garwood Public Library Board of Trustees to order at 7:30 P.M. with a moment of silence and the Pledge of Allegiance

As appointed by the Mayor, new board members, Carol Hart and Superintendent of Schools, Mr. Christopher Kinney were sworn in. Allison Kalban-Gernett was not in attendance and thus not sworn in.

Nominations were made for Maria Colish to be Secretary of the Board. A motion on the Secretary position was made by John Nolan and seconded by Maria Nierstedt. The motion passed

### **3. ROLL CALL**

Trustees:

P- James Hart -P- John Nolan, -P- Maria Colish, -P- Marc Lazarow, -P- Debra Broski, -P- Maria Nierstedt, P- Christopher Kinney, -E- Allison Kalban-Gernett, -P- Carol Hart

Others present: -P- Maryanne Duffy (Staff)

Members of the Public Present: None

### **4. HEARING OF THE CITIZENS: None**

### **5. APPROVAL OF THE MINUTES**

Approval of February 1, 2023 Minutes: Motion to approve the minutes was made by John Nolan, seconded by Maria Nierstedt. Motion passed.

### **6. FINANCIAL REPORT**

Treasurer John Nolan reviewed the budget balances for the Library Trust Account and Budget Account. Motion to approve the Treasurers report was made by Debra Broski, seconded by Maria Colish. Motion passed. Nolan also noted a \$28.00 donation to the library through taxpayer donation

## **7. DIRECTOR'S REPORT**

Maryanne Duffy (Director) reported on circulation, and this month's library events and upcoming library events. These events are posted on the Library's Website. A detailed Director's Report is available for review upon request.

## **8. COMMITTEE REPORTS: None**

## **9. COMMUNICATIONS: None**

## **10. UNFINISHED BUSINESS**

**By Laws:** Maryanne Duffy provided copies of proposed revisions to the Garwood Free Public Library Board of Trustees By-Laws. The Board will have a second reading of the revisions at their March meeting.

## **11. NEW BUSINESS:**

**New Format for Minutes:** The Board also reviewed existing meeting minutes and made suggestions for a new format to be followed in 2023. Discussion to approve a new format will continue at the March meeting.

## **12. ADJOURNMENT**

Motion to close the meeting was made by John Nolan, seconded by Maria Nierstedt. Motion passed. The meeting was adjourned at 8:25 P.M.

Respectfully submitted,  
Maria Colish  
Secretary