

# **GARWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

## **MINUTES FOR April 5, 2023**

### **1. ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING LAWS**

Adequate notice of this meeting was provided to the Union County Hawk advertised on January 3, 2023. Notification was sent to the Star-Ledger, and is posted on the Municipal website, the Municipal public bulletin board and filed in the office of the Municipal Clerk. Notification informed the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975)

### **2. CALL TO ORDER**

Mr. James Hart, President of the Board, called the meeting of the Garwood Public Library Board of Trustees to order at 7:29 p.m. with a moment of silence and the Pledge of Allegiance.

### **3. ROLL CALL**

Trustees:

P- James Hart, P- John Nolan, P- Maria Colish, E- Marc Lazarow, P- Debra Broski, E- Maria Nierstedt, E- Christopher Kinney, P- Allison Kalban-Gernett, -P- Carol Hart

Others present: -P- Maryanne Duffy (Staff)

Members of the Public Present: None

### **4. HEARING OF THE CITIZENS: None**

### **5. APPROVAL OF THE MINUTES**

Motion to approve the March 1, 2023 Minutes was made by Debra Broski, seconded by John Nolan. Motion passed.

### **6. FINANCIAL REPORT**

Treasurer John Nolan reviewed the budget balances for the Library Trust Account and Budget Account. The town has not yet approved the final budget. Motion to approve the Treasurer's report was made by Debra Broski, seconded by Allison Kalban-Gernett. Motion passed.

### **7. DIRECTOR'S REPORT**

Director Maryanne Duffy reported on circulation, and this month's library events along with upcoming library events. These events are posted on the Library's Website. A detailed Director's Report is available for review upon request.

**8. COMMITTEE REPORTS:** None

**9. COMMUNICATIONS:** None

**10. UNFINISHED BUSINESS:**

**Brainfuse:** Maryanne Duffy provided statistics and cost to renew the popular digital homework resource. Motion was called for renewal by Mr. Hart, seconded by Mr. Nolan. The Board approved with a roll call:

James Hart - Y	Allison Kalban-Gernett - Y	Maria Colish - Y
John Nolan - Y	Carol Hart - Y	Christopher Kinney - E
Marc Lazarow - E	Maria Nierstedt - E	Debra Broski - Y

**LMXAC:** A resolution will be written in May 2023 to join in 2024. A breakdown of fees will be reported.

**11. NEW BUSINESS:**

**Lease:** The Garwood Library's Lease with the Garwood Board of Ed is set to expire June 30, 2023. Discussion with the Board on the terms of the Lease should be forthcoming.

**Changing Table:** Discussion was made to install a folding baby changing table in the patron's restroom. Cost not to exceed \$400. Motion was moved by Ms. Kalban-Gernett and seconded by Ms. Broski.

**NJLA Conference, May 31 - June 2:** Director Maryanne Duffy will be attending. Trustees were presented with the added value benefits to attend the conference.

**Garwood Rocks, June 4, 2023:** sign-up sheet for volunteering by Trustees proposed for May meeting

**12. ADJOURNMENT:**

Motion to close the meeting was made by Ms. Kalban-Gernett, seconded by Ms. Broski. Motion passed. The meeting was adjourned at 8:23 P.M.

Next Board meeting is May 3 at 7:30pm.

Respectfully submitted,  
Maria Colish  
Secretary, Garwood Public Library